

THE EAST STAFFORDSHIRE & TAMWORTH PRUs FEDERATION UP DATED FEB 2022



MC school Visits
Policy Sept 2018 & Fe

GOVERNORS MONITORING ACTIVITY SHEDULE Nov 2020 ONWARDS

USING: SIP reports; SDP; IQM reports; INSIGHT HR reports; etc

DATE	WHO	MONITORING
SEPT	SIP - Amanda	EHT PM panel meeting: JBR, JPB, JG & KER CATCH UP: KER & SB; KER & BS
NOV & DEC	JG	AA at KSSS, SEND
DEC		Alternative Provision, QA; Use of EVOLVE for Trips - LoTC
NOV/DEC	JBR	L&M: vision, review of structures, systems, etc BPRU: Nov 2022
DEC	VD:	Curriculum Intent; implementation & planning: 9.12.22
DEC	CK	Rewards; B4L
DEC	CK:	ATTENDANCE:
DEC	KB	H&S
JAN	JBR: phone call catch ups	TERMLY UP DATE WITH KER: TERM1 review, TERM 2 planning
JAN		IAG compass review of Gastby Benchmarks: KER & SB for both schools
FEB	JG:	Literacy across the curriculum: LM; CNO
FEB	JBi:	PP; PP+; LAC monitoring: SB at BPRU PP; PP+; LAC monitoring: BS at KSSS
MARCH	JG: Jan & Feb	SEND: monitoring student's progress; SEND INSET for staff with JM
MARCH/APRIL	JBR	IQM Flagship review with KER and IQM assessor
MARCH	KB	H&S
MAY	JPB	Review of WEBSITES with KER
MAY	JBR:	Federation SDP
JUNE	JBR:	SSU review with BS & SB
JUNE	INSIGHT HR;	SCR, HR files, Safer recruitment, induction of staff (CP) review: KER & GM
JULY	JPB	Policies with KER
JUNE/JULY	VD	EXAMS progress, student progress: KER, SB; BS & LE
JUNE/JULY	SC	IAG: Compass annual review; SEND COP; QiCS for KSSS & BPRU
JULY	JG	SEND: up date with JM
JULY	KB	H&S
JULY		AP QA & Trips - LoTC

IQM monitoring as a external source: KSSS (BPRU) April annually

Careers QICS monitoring as an external source: KSSS annually July; BPRU Feb annually

Well Being in Schools Award as an external source: KSSS Dec 2021 - 2024

Curriculum areas to deliver a 10 min presentation to MC: DDP; Achievements; resources; progress; future needs etc

SUGGESTIONS:

T&L MEETING:	KSSS	BPRU
FEB 2022	SCIENCE: HvJ	ENGLISH: CNO 14.2.22
JUNE 2022	SCIENCE: HvJ Feb 2022	MATHS: Feb 2022
NOV 2022	SENCO across the Federation: JM	
FEB 2023	ENGLISH	SCIENCE
JUNE 2023	MATHS	PE
NOV 2023	PE	ART
FEB 2024	PSHE	FOOD
JUNE 2024	ART	PSHE
NOV 2024	FOOD	ASDAN

GOVERNOR OVERVIEW:

GOVERNOR	AREAS FOR IMPROVEMENT	MONITORING SCHEDULE
JOHN BRODIE *(JBR) chair	<ul style="list-style-type: none"> Improve leadership and Governance by ensuring that Governors have the skills and understanding to hold school leaders to account for school's performance (L&G) Review Leadership at all levels with EHT & SIP and EHT reporting to FED. (L&G) IQM (L&G) 	<ul style="list-style-type: none"> JBR to visit termly KER in KSSS and KER with SB in BPRU. Report to MC. Ensure each MC meeting remains focused on key issues etc. Attend SIP meetings with KER/SB. Attend IQM assessment day (March/April) and mid year review with KER
JANE GENTLES (JG)	<ul style="list-style-type: none"> Provision for pupils who have special educational needs and/or disabilities ensures good progress (L&G) Literacy across the curriculum PSHE; SMSC overviews mapped out to clearly identify the hidden curriculum and keeping safe. (QofT) Review Well-being of staff provision & impact on staff absence. (L&G) 	<ul style="list-style-type: none"> JG to meet each SENCO each term. Report to MC. Visits: PSHE map and SSU. Report to T&L MC JG to visit KER: staff well being; WAS award. Report to Full MC
CLAIRE KEAST (CK)	<ul style="list-style-type: none"> All staff have a consistent approach when dealing with poor behaviour; ABC recordings; exclusion reviews (QofT) Review Attendance strategies to improve student attendance of their ILP compared to previous attendance; develop data to FED and determine which attendance strategies are effective/not effective. (A) Safer recruitment checks with INSIGHT HR 	<ul style="list-style-type: none"> CK to monitor: Attendance strategies and data. Scrutinise B4L data & Rewards. Report to Full MC
KSSS STAFF: Vacancy	<ul style="list-style-type: none"> Pupil Premium Funding has a positive impact on the attendance, progress and attainment of disadvantaged pupils at BPRU IAG – Gastby Benchmarks 	<ul style="list-style-type: none"> Data review of PP and objectives with KER, SB. Report to Full MC IAG report to T&L MC
JANETTE BISSEL (JBi) BPRU STAFF	<ul style="list-style-type: none"> Pupil Premium Funding has a positive impact on the attendance, progress and attainment of disadvantaged pupils at KSSS 	<ul style="list-style-type: none"> Data review of PP and objectives with KER, SB. Report to Full MC

Vacany	<ul style="list-style-type: none"> The use of AP to extend T&L curriculum offer; QA and SSU students learning outside the classroom – Trips/Workshops/visitors etc. 	<ul style="list-style-type: none"> Report to Full MC
JOHN BEATTY (JPB) Vice Chair	<ul style="list-style-type: none"> Review policies of practice across the FED. (L&G) Website review (L&G) 	<ul style="list-style-type: none"> Monitor policies: FED, BPRU, Review KSSS and BPRU websites with KER using website compliance form. Report to Full MC
KEVIN BALDWIN (KB)	<ul style="list-style-type: none"> H&S H&S policies; RA etc 	<ul style="list-style-type: none"> Termly monitor with KER & JE Visit all sites per year Report to Business MC
VICKY DEER (VD)	<ul style="list-style-type: none"> Target Setting tracking with Teacher Assessments of pupils' attainment are reliable, accurate & capture progress (L&G) Use assessment and other information to plan activities that are well matched to pupils' needs (QofT) The curriculum offer enables all learners to gain a range of quality qualifications at KS 4 with positive POST 16 destinations. (L&G) All students have suitable ILP that reflect their interests and ambitions. (L&G) 	<ul style="list-style-type: none"> Conduct Learning walk with SB. Scrutinise progress data with SB. Report to T&L MC
JBR:*	<ul style="list-style-type: none"> Review SSU practice; scrutinise documentation & storage; SSU INSET; SCR 	<ul style="list-style-type: none"> InSightHR to review Safer Recruitment & SCR with KER & JE. March - annually. KER/JBR report to Full MC
p/c rep?		
Community rep		
Community LA rep?		

APPENDIX 2 THE EAST STAFFORDSHIRE & TAMWORTH PRUs FEDERATION

VISIT REPORT FORM TO SUPPORT THE WORK OF THE MANAGEMENT COMMITTEE

**Name of Governor:
Responsibility / Area:**

Date:

Staff Visited/Who you spoke to:

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Objectives of Visit (link with Ofsted areas of improvement or School Improvement Plan):

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Brief Notes:

Three Positive Comments:

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Two Questions:

- A.
- B.

Responses to Questions:

- A.
- B.

Discussion points to consider next time/ What other information might we need:

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